

VIOL RENTAL POLICY - VIOLA DA GAMBA SOCIETY OF AMERICA

ADMINISTRATOR: Kathleen Merfeld
telephone 305-451-0134
email kcmerfeld@terranoval.net

Canadian Rental Program Administrator: Barbara Zuchowicz
613-729-8956
zuchowicz.viols@sympatico.ca

RATES AND RENTAL PROCEDURE: *This program is offered to members in the US and Canada only.* The viols are ordinarily rented for one year. Renewals after the first year may be possible, but, due to high demand, rentals may be limited to one year only. The current rental fees in US dollars are:

Treble, tenor, pardessus:	\$300
Bass (6 or 7 string)	\$400

Renters must be members of the VdGSA. Non-members will have our \$20 first-year membership fee added to the rental charge. (The renewing US/Canada annual membership fee is \$30; for students \$25.) An additional \$100 security deposit must accompany the rental fee. This will be refunded after the viol has been returned or forwarded to another renter, provided that the instrument has not been damaged while in the renter's care. Rental instruments will not be shipped until the rental fee, deposit, and membership (if applicable) have been received by the administrator.

CARE AND MAINTENANCE: Instruments will be sent in playing condition. If you are not familiar with basic stringed instrument care, or have any questions about maintenance, please contact the rental administrator. It is the renter's responsibility to replace any broken strings before returning or passing on the instrument.

REPAIRS OR LOSS: We request that you notify your insurer that you have the instrument temporarily and ensure that your homeowner's or renter's insurance policy provides coverage for theft or damage while the instrument is in your possession. See below for insurance values, and don't forget to specify that the appropriate figure comprises a bow and case as well. If anything is lost or stolen, or needs repair of any kind while in your care or in transit, the renter is responsible for reimbursing the VdGSA for the replacement or repair cost. **When arranging for shipment, remember to take out insurance with the shipper.**

SHIPPING: The cost for shipping the viol at the start of the contract will be paid by the Society. Costs to have the viol returned to us will be paid by the renter. Proper packing is essential. Always try to save the packing material in which the instrument comes to you. Before returning a viol always contact the appropriate Rental Program Administrator first. We will send you detailed packing and shipping instructions. Insure the package with the shipper to cover damage in transit: **trebles and pardessus—\$2500; tenors—\$3000; basses—\$4000.**

LATE RETURN: In the event the renter is delinquent in paying rental fees on a late return of the instrument, the renter is responsible for all costs incurred by the VdGSA in retrieving the instrument, case and bow, including legal fees, costs of repair of any damage, and costs of returning the viol.

VIOLA DA GAMBA SOCIETY OF AMERICA VIOL RENTAL AGREEMENT

Please do not send in this form unless you have previously made contact with the program administrator. There may be a waiting list for instruments. When an instrument becomes available, complete this form, make a copy for your records, and send the signed original to:

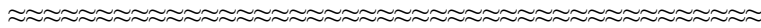
Kathleen Merfeld
1416 Calder Road
Key Largo, FL 33037

or Barbara Zuchowicz, 35 Kenora St., Ottawa ON, K1Y 3K7 for Canadian rentals.

Payment options:

Please pay the rental fee and security deposit (and membership, if not already a member) using one of the following methods:

- Enclose a check in US funds, made payable to VdGSA, or
- Include your credit card details (*Visa/MC only*).



I agree to rent for the period of 1 year or _____ a pardessus / treble / tenor / bass / 7-string bass

I have read the Viol Rental Policy. I will cover the cost of any loss or damage to the viol, bow, or case, while it is in my possession.

I enclose payment for the following:

Rental fee	
Pardessus, treble, tenor	\$300
Bass	\$400
Security deposit	\$100
VdGSA membership (for U.S.A and Canada only)	
• Any 1 st time membership	\$20
• Students	\$25
• Individuals or Families	\$30

Total \$_____ (US dollars)

Check # _____ Dated _____

Visa/MC _____ Exp date (mm/yy) ____/____

Print name: _____

Address (home) _____

Phone (home) _____ (work) _____ (cell) _____

Email: _____

Signed: _____ Date _____