

Procedure for Gifting Viol to VdGSA (For Donor)

Accepting Donated Instruments: Thank you for considering a gift of your viol(s) to the VdGSA. The society will accept the instrument(s) with the following mutual understanding:

VdGSA will use it in one of the following ways, depending on its condition and quality at the time of receipt:

- Place it in one of its national rental programs (US or Canadian)
- Enter it into a loan program for aspiring professionals or other gifted players
- Auction or sell it to raise money to support VdGSA young players' development, scholarships, grants-in-aid, or other programs consistent with the mission of VdGSA
- Forward it to a viol teacher in need of instruments for a school or other bona fide program
- Other use consistent with the VdGSA mission

In general, VdGSA cannot accept conditions or restrictions on donated instruments.

Donation Form: This is to be completed and signed by you and sent to VdGSA board member responsible for donated instruments (currently Lee Talner, see below)

Shipping the instrument: VdGSA will either designate a responsible person in your area to receive the viol directly, or provide you with instructions on how to ship the instrument to one of the VdGSA viol custodians for inspection, appraisal, and maintenance if needed.

-VdGSA will pay the cost of shipping

Acknowledgement: VdGSA will send you an acknowledgment of the gift.

Appraisal: If you wish, VdGSA will send you an appraisal of the instrument/ case/bows for tax purposes, and a signed IRS *Non-Financial Donation Reporting Form* that can be used for tax reporting according to IRS guidelines.

Promised Gifts of Instruments: VdGSA encourages members to consider offering their instruments to the society at some future time (e.g, as a bequest). A Promised Gift Form can be downloaded from the VdGSA website, completed, and sent to Lee Talner. It is helpful to keep a copy of this form with the instrument so that your wishes for your viol are readily apparent.

If you have questions about your gift to the VdGSA, please contact VdGSA board member Lee Talner at 206-443-1155 or talner@u.washington.edu

VdGSA is most grateful for your interest in supporting the society with a gift of your instrument. You can be sure it will be put to good use.

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